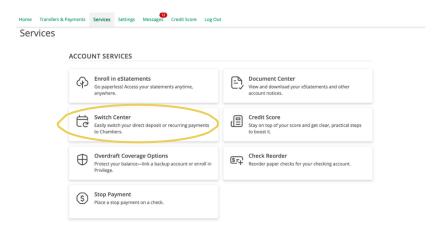


HOW TO USE SWITCH CENTER

Switch Direct Deposits

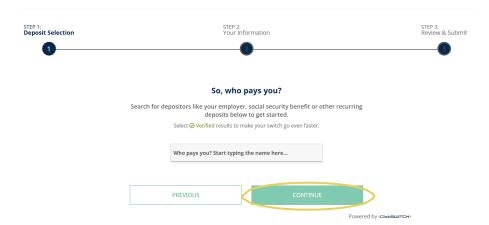
Under the "Services" navigation tab, select "Switch Center."



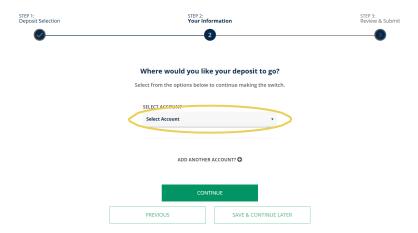
Select "Switch Direct Deposits"



Enter your employer's name and then select "Continue."



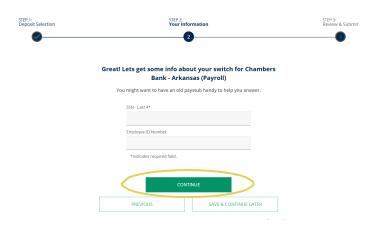
• Select the account in which you want your deposit to go.



 Choose to split your deposit among multiple accounts or deposit the full amount in one account. Then select "Continue."



Enter required information and select "Continue."



 Confirm your information. If your employer needs you to update your direct deposit manually, you'll see a Print option—use it to print your switch details and ask your employer for next steps. If your employer supports automatic updates, you'll see a Submit option instead.



Switch Recurring Payments

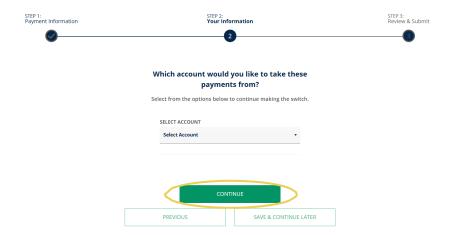
• Select the "Switch Recurring Payments" button in Switch Center.



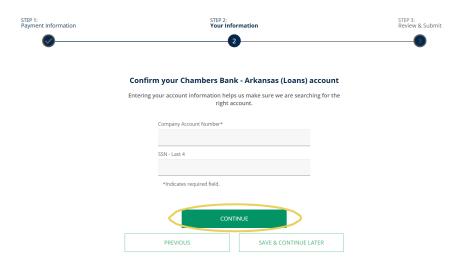
Enter the payment recipient and select "Continue."



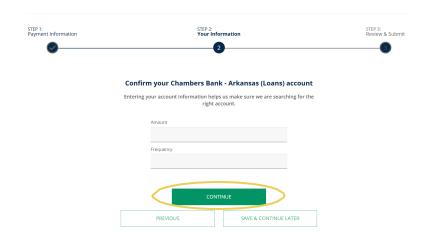
Select the Chambers account you would like to pay from and select "Continue."



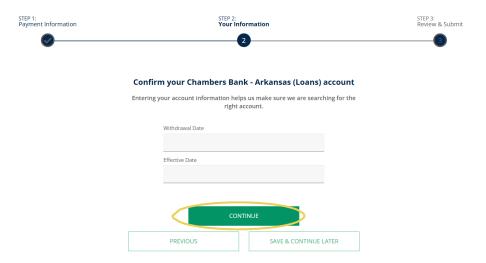
Enter the required information and select "Continue."



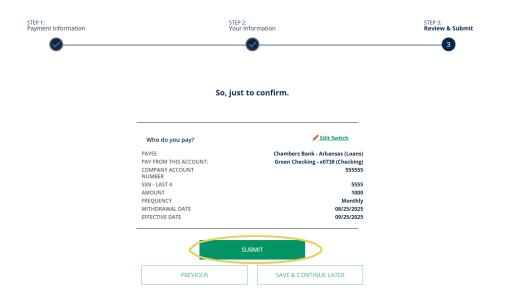
Enter the payment amount and frequency and select "Continue."



 Enter the withdrawal date (the day your payment is withdrawn from your account) and the effective date (when your new account information takes effect), then click "Continue."



Confirm all the information and select "Submit."



View Existing Switches

Select "View Existing Switches"



• Select one of the four icons to view, edit, delete, or submit your switches.

